Reporting

Part of setting assignments, homework and remote learning is also the need to be able to see who is setting work to whom and when they are handing the work back in.

Assignment Monitor is a useful tool for senior leaders to be able to see graphs of work set each week and for pastoral staff and tutors to build to drill down to look at individuals in each specific assignment.

There is a separate video by the assignment monitor linked below. Frog also includes another overview for assignments and you can find these in the Reporting application.

Reporting allows you to create, print and save reports about trends around assignments. You cannot view and individual homework here you would use Assignment Monitor for that. Instead you can view counts of homework set to a class or year group and their hand-in rates. There are six reports for assignments, organised into three categories.

Staff Assignment Reports allow you to run reports on which teachers are setting work and what their classes hand-in rates are.

Student Assignment Reports let you select a group of students see counts for the amount of work they said and their hand-in rates.

Assignment Trends provides graphs around homework set and handed-in.

We designed these reports in consultation with some of our schools who had specific needs. The staff reports were conceived of as a way for Heads of Department to easily understand the work being set by their subject colleagues. The student reports are expected to be useful parent meetings.

All the reports of our focus on hand-ins. If your school policy does not expect students to either hand-in work via Frog (or have teachers use markbook's record hand-in feature), then there will be missing data.

To use

- Open **Reporting** from either Quick Launch or FrogDrive applications. If you cannot see Reporting you will need to contact your schools Frog Admin and they will enable it for you.

- Reporting opens with this view. Let's first run a report on staff setting work.

- Expand **Staff Assignment Report** by clicking the **show** button.

- Then click on **Set Detail**.

- I can now search for an individual teacher or teachers or if I create Department groups in Frog I can use that. For now I will search for English which is a group called 'DeptEnglish'.

Reporting (cont.)

- I can search for a student or group of students. I'll look for Year 8, so my report will now show all my English staff who have been setting work to Year 8 students. I can set a date range and then select the Subject.

- Each report has different parameters, the Set Detail report will only show reports for one particular subject.

- I can give the Report a name so that if it is printed out, this name will appear at the top of the sheet.

- Then I **run** the report and it will look something like this.

- I can **download** this report as a PDF or send it to the browser for **printing.**

- I can also **save the report** with the **current parameters** making it easy to run similar reports.

- **Copy to clipboard** allows me to copy this report and paste it with the colouring into a spreadsheet.

- It is also worth noting the **report parameters** which can be expanded and edited. Once I have the Head of English's report saved, I can edit the parameters for the Maths Department and save it separately.

- Expanding the menu on the side to view the **Set Summary**, allows me to compare staff setting work across multiple subjects. Let's look at all staff setting work to Year 8 in English and Maths.

- **For students, Set Detail** reverses the search, listing all the work set for each student in a subject and their hand-in rates. Here you can see the first student has been set 18 assignments has a hand-in rate of 56% of which 30% were late.

- **Student Set Summary** shows similar data but cannot include multiple subjects.

- In **Assignment Trends** for staff we see line graphs of the work set and hand-in rates overtime.

- For students the **Assignment Trends** graphs are based on a single student.

- **Saved reports** are then visible in this separate section