## What is a Collection?

In Frog, a group of ePortfolios is called a collection. All the ePortfolios in a collection are created from the original site and can be found within FrogDrive. If you want to know more about creating ePortfolios, please head over to the ePortfolio creation tutorial in this series.

So let's take a look at an example collection. I'm in FrogDrive and if I select ePortfolios from the menu on the left, the collections option will appear and selecting it will display all the collections I have created or any that have been shared with me. I have created a collection called student planner here and if I double click on it, I can see everyone's ePortfolio.

To make them easily identifiable, I've set this ePortfolio up so that the name of the user who has received it is displayed in the title. If I go back to the collection area, you can see that these collections at the top have been created by me, but I can also see collections created by other users. This is because the owners of these collections have shared them with me.

To share a collection, you need to select it to highlight it and then navigate to the action cog menu and select the edit collection option. At the bottom of this window is collection access and opening this section means I can choose who I want to have access to this particular collection. As you can see, this is shared with the photography group, and I have granted them view access to this collection. I can change their access permissions using this drop-down menu, so I'll change it to can contribute, and then I'll select save.