Updating Content

When creating ePortfolios using a site, the site is duplicated multiple times for each portfolio and these duplications are standalone copies of the original site. This means that if you then edit the original site, any changes are not reflected in all the duplicated ePortfolios, however this doesn't mean that you can't keep ePortfolios updated. In this tutorial, I'm going to highlight ways schools can keep the content on ePortfolios up to date, using certain widgets.

So let's have a look at a site I want to use to create ePortfolios. I've created this planner site and I've added a school notice page so that every user can keep up to date with any notices. Rather than just add a noticeboard widget, I have created another site with a noticeboard widget on this page here. I've then embedded this page into my ePortfolio site using the Frog page widget. If you'd like more information on how to use the Frog Page or Frog site widgets, please visit the Frog Community sites' Widget Guides.

I've embedded this page because if I simply added a noticeboard widget and then created a new collection from this site, every ePortfolio created would have its own stand-alone noticeboard widget that would have to be updated individually. Because I've embedded this page from another site, I can add one new notice to the noticeboard and every ePortfolio will be able to see it via the Frog Page widget.

I've used the same process with this School Information page only this time, I've embedded an entire site. On this page, I've nested the school information site using a Frog Site widget. Again, this means that I can edit this site should I need to, and any changes made will be reflected in each ePortfolio.

The last thing I've embedded on this site is a form which can be found on the Absence reporting Page. Because form information is stored in a sites Data Viewer, I've added this form on a separate site and embedded it in this page. This means that the data for any form submissions can be found on this separate site, and I don't have to open every ePortfolios' Data Viewer to see if any submissions have been made.

Using nested pages and nested sites is a great way to keep information on ePortfolios up to date and makes gathering information more manageable.
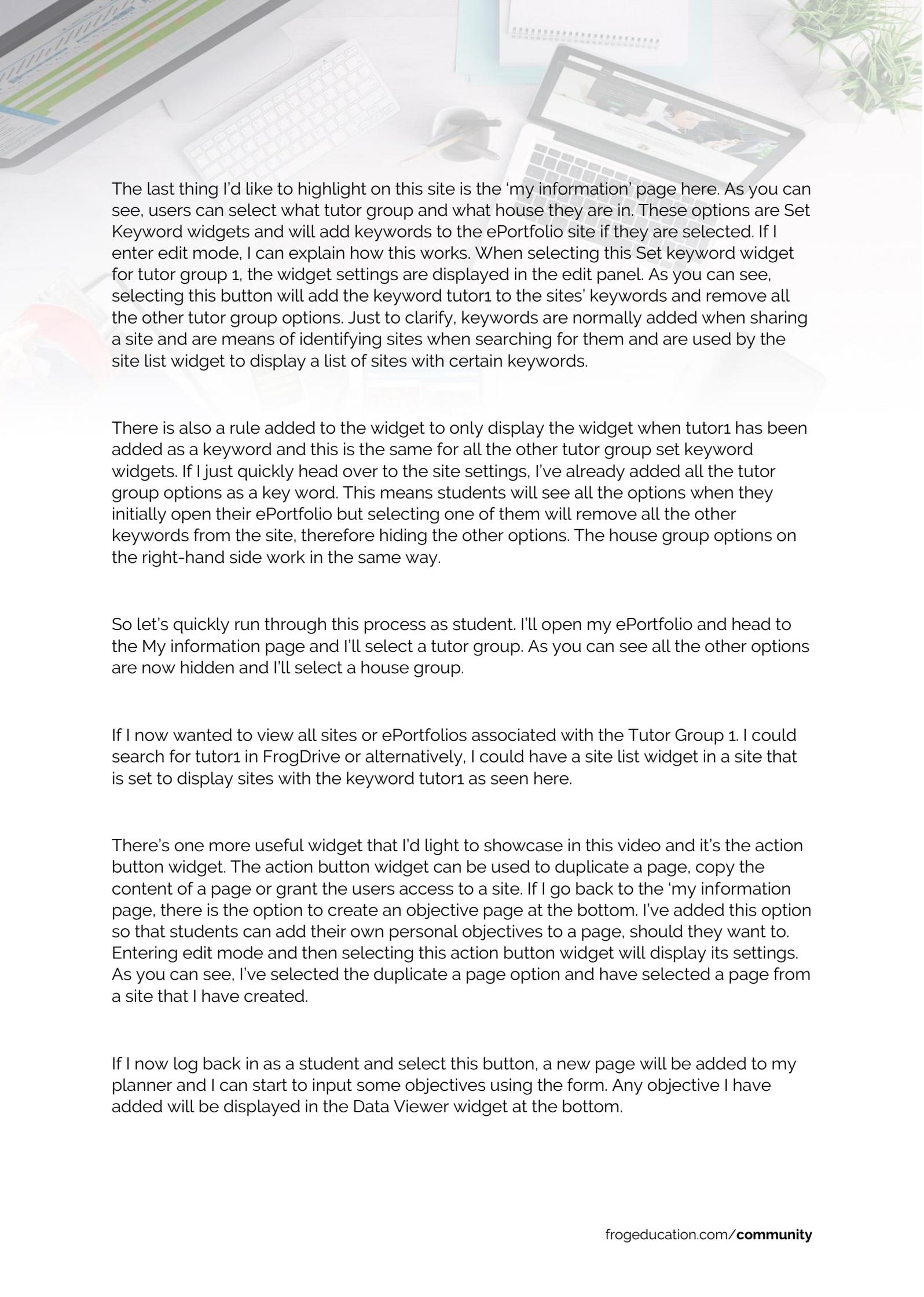
The last thing I'd like to highlight on this site is the 'my information' page here. As you can see, users can select what tutor group and what house they are in. These options are Set Keyword widgets and will add keywords to the ePortfolio site if they are selected. If I enter edit mode, I can explain how this works. When selecting this Set keyword widget for tutor group 1, the widget settings are displayed in the edit panel. As you can see, selecting this button will add the keyword tutor1 to the sites' keywords and remove all the other tutor group options. Just to clarify, keywords are normally added when sharing a site and are means of identifying sites when searching for them and are used by the site list widget to display a list of sites with certain keywords.

There is also a rule added to the widget to only display the widget when tutor1 has been added as a keyword and this is the same for all the other tutor group set keyword widgets. If I just quickly head over to the site settings, I've already added all the tutor group options as a key word. This means students will see all the options when they initially open their ePortfolio but selecting one of them will remove all the other keywords from the site, therefore hiding the other options. The house group options on the right-hand side work in the same way.

So let's quickly run through this process as student. I'll open my ePortfolio and head to the My information page and I'll select a tutor group. As you can see all the other options are now hidden and I'll select a house group.

If I now wanted to view all sites or ePortfolios associated with the Tutor Group 1. I could search for tutor1 in FrogDrive or alternatively, I could have a site list widget in a site that is set to display sites with the keyword tutor1 as seen here.

There's one more useful widget that I'd light to showcase in this video and it's the action button widget. The action button widget can be used to duplicate a page, copy the content of a page or grant the users access to a site. If I go back to the 'my information page, there is the option to create an objective page at the bottom. I've added this option so that students can add their own personal objectives to a page, should they want to. Entering edit mode and then selecting this action button widget will display its settings. As you can see, I've selected the duplicate a page option and have selected a page from a site that I have created.

If I now log back in as a student and select this button, a new page will be added to my planner and I can start to input some objectives using the form. Any objective I have added will be displayed in the Data Viewer widget at the bottom.
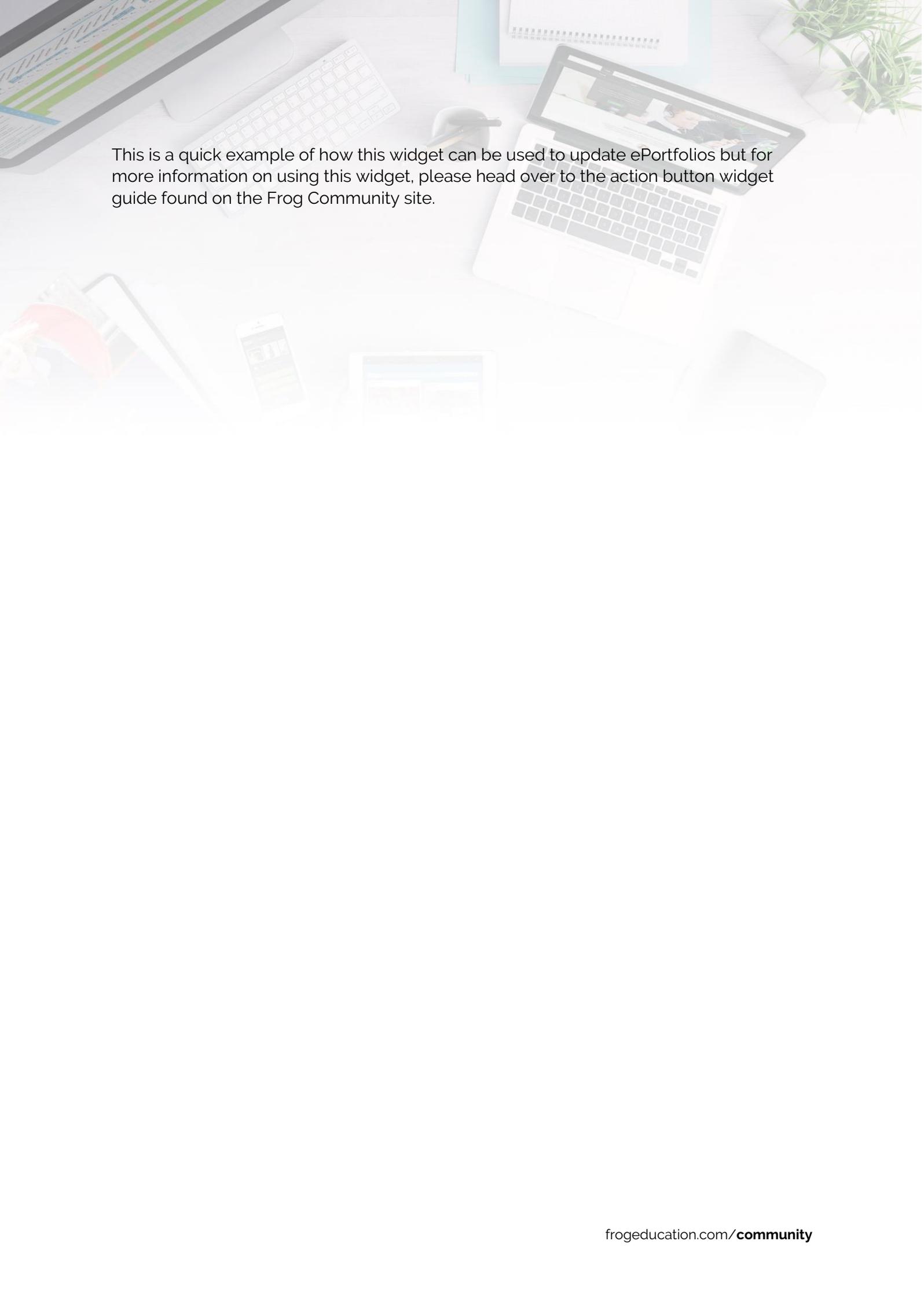
This is a quick example of how this widget can be used to update ePortfolios but for more information on using this widget, please head over to the action button widget guide found on the Frog Community site.